



Environmental Health Supervisor

Toe River Health is currently accepting applications for a full-time Environmental Health Supervisor.

Position Summary:

An employee in this position will oversee the Environmental Health team for Toe River Health District and is to lead the team effectively in performing all duties associated with the specific program objectives while ensuring compliance with all federal, state and local public health/environmental health laws, rules, and regulations. An employee in this role will spend time in the various specialty areas and will function both within and outside of the health department as a supervisor to the environmental health specialists and consultant to local officials, business concerns, contractors, and developers on the more complex issues which arise. This position requires the employee to work both in the field as well as overseeing the Environmental Health Specialists. Work is performed under the direction of the Health Director.

Duties and Responsibilities:

- Oversee routine inspections, visits and critical violation visits to ensure that food and lodging facilities, institutions, child care centers, schools etc. are meeting standards as mandated by state laws and rules in order to reduce the incidences and threat of food borne outbreaks.
- Oversee the development, training, counseling and evaluation of the environmental health employees, conducts performance evaluations, and develop and maintain a positive team work environment.
- Enforce compliance with state, local and federal environmental and public health laws and regulations.
- Investigate environmental related complaints, health related nuisances, and reports of food borne illness and contaminated food in order to prevent the spread of communicable disease.
- Ensure detailed and accurate inspection records are kept as mandated by the state.
- Ensure that complaints received from the public related to environmental health issues are responded to timely, accurately and in accordance to established policy.
- Champion continuous quality improvement in all areas of work.
- Provide updates and guidance on environmental health issues to Toe River Health staff, Board of Health and the Health Director.
- Participate in educational courses offered to industry.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities:

- Ability to function as a Registered Environmental Health Specialist.
- Ability to plan for and supervise the work of the Environmental Health Specialists.
- Considerable knowledge of environmental health laws, policies, procedures, statues, rules as well as job-specific program areas.
- General knowledge of office administration and management to include personnel policies and procedures.
- Working knowledge of inspection methods and investigation techniques as applied in environmental health.
- Considerable knowledge of the design of on-site wastewater treatment systems, protection of private well water supplies, waterborne disease, vector control, food sanitation, foodborne disease, communicable disease, institutional sanitation, and swimming pool safety.

- Ability to motivate and educate business and property owners and the public in matters related to protecting public health.
- Ability to develop and express ideas and opinions concisely, comprehensively, and clearly in oral and written form.
- Ability to work with people from every social, political, economic, and professional background in solving complex environmental concerns.

Minimum Educational and Experience Qualifications:

Bachelor's Degree in Environmental Health from an appropriately accredited university and one year of experience in environmental health; or Bachelor's Degree from an appropriately accredited university with 30 semester hours of course work in the physical or biological sciences and two (2) years of work experience in environmental health. **And** must be a current Registered Environmental Health Specialist in North Carolina.

Must possess a valid NC Driver's License and have reliable transportation.

License or Certification Required by Statute or Regulation:

Must be a current Registered Environmental Health Specialist as outlined in Article 4, Chapter 90A of the North Carolina General Statutes.

Physical Demands and Work Conditions:

Sits, walks, stands, climbs, kneels during a workday. Must be able to physically perform the basic life support functions of walking, grasping, talking and hearing. Periodically, may be required to lift up to 50 pounds of force occasionally and up to 20 pounds of force frequently. Must have the visual acuity to record observations, to read and analyze, to prepare data and figures and to access and input environmental health finding into a computer. Employee is subject to both inside and outside environmental conditions. Employee is subject to noise, dust, rain, snow, mud, and sewage.

Schedule:

Scheduled work hours are 8:00 am – 4:30 pm Monday – Friday. Work is sometimes required outside these hours for inspection of establishments operating after 4:30 pm, investigation of situations posing a hazard to public health, inspection/permitting of temporary food establishments at mass gatherings or other special events, etc.

Salary Range: \$48,694 - \$72,376

Authorizations in multiple disciplines/areas will be reflected in starting salary, as well as increases occur when an authorization is obtained. This position offers an excellent benefits package.

Position Open till Filled

This position is subject to employment reference checks, drug test and background check.

Interested applicants can apply by submitting a NC State Application and resume to:

Toe River Health District

130 Forest Service Drive

Bakersville, North Carolina 28705

Attention: Human Resources OR Email to: glenda.shuffler@toeriverhealth.org

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